

Attendees: Kara Ligda, Amy Sato, Nora Menke, Julie McKenzie, Murphy Rowan, Dena Cunningham, Lisa Derrington, Tammie Helm, Debbie Campi and Justine Saffir

Guests:

Absences: Irene Corazza

Proxies:

		Action Item
Review of Agenda - Kara	Change financials from March to April in the Agenda. Introductions to Dena Cunningham, the incoming 3-Day Class Coordinator	
Approval of May 5 th Meeting Minutes - Julie	<i>Lisa motioned for approval of the May 5th meeting minutes. Amy seconded. 6 votes approval. 1 abstention. Motion Passed.</i>	
Approval of April Financials – Nora	<p>Nora reviewed the attachments that she sends out every month. (See Attachment #1)</p> <p>#1. Balance Sheet. There are 2 accounts 1) money market/general checking 2) Restricted account for scholarships and for a teachers fund to reimburse teachers costs for conferences, time at work parties and socials. Total assets \$138,653.07.</p> <p>#2. Monthly & Year-To-Date Income Statement Note: Rent amount \$5,292.00 is high because there were 2 checks.</p> <p>#3. Year-To-Date Actual vs. Budget</p> <p><i>Nora motioned for approval of the April Financials. Murphy seconded. 7 votes approved. Motion passed.</i></p>	
Approval of COLA Proposal – Nora	<p><i>Cost of Living Hourly Rate Adjustment.</i> The hourly rates for teachers and directors should be increased 2.9% for the 2008-2009 fiscal year beginning July 1, 2008 based on the <i>Consumer Price Index, CPI.</i> (See Attachment #2)</p> <p>If Sunnymont does not receive the MAEP funding, approx. \$20,000, we will be over budget.</p> <p><i>Nora motioned for approval to raise salaries 2.9% hr. Amy seconded. 7 votes approved. Motion passed.</i></p>	
Approval of Social Services Resolution – Nora	<p>The Executive Board of Sunnymont Nursery School grants our Executive Directors, Debbie Campi and Justine Saffir, and teacher Elizabeth Gerhart the authority to represent the corporation and to accept licensing reports through July 2009, for as long as they hold the position or until that authority is expressly revoked by the Executive Board.</p> <p><i>Nora motioned for approval of the Social Services Resolution. Lisa seconded. 7 votes approved. Motion Passed.</i></p>	
Approval of Summer School Evaluation Form – Amy	<p>The evaluations are given to all summer school participants. Amy will tally and turn over results to Debbie and Justine. The changes that Amy made to the forms from last year are: the forms are no longer anonymous; wording changes to #1,3,4,5 and #6 is new. (See Attachment #3)</p> <p>Murphy suggested changing the sessions from June/July to 1st and 2nd session to avoid any confusion since the 2nd session starts June 30th. Also on question 6, there was discussion on the examples. They were changed from “meetings, weekend maintenance, snack, laundry” to “Orientation meeting, weekend maintenance, snack, and 1hour clean up.”</p> <p><i>Murphy motioned for approval of the Summer School Evaluation Form with changes noted above. Amy seconded. 7 votes approved. Motion passed.</i></p>	

<p>Board Orientation – Kara</p>	<p>Kara explained how the board meetings are run. The outline is according to Roberts Rules of Order.</p> <p>Sunnymont Rules of Order are as follows:</p> <ul style="list-style-type: none"> • Proposal • Discussion • Amendment • Motion • 2nd • All in favor • Vote • Dissention – If there is dissention in the vote the proposal will be tabled and sent to committee. The committee’s job is to discuss the concerns of the group. **The Board should trust the committee’s decision if a board member feels strongly then it is up to them to join the committee. <p>Vote: The President does not vote unless it is to break a tie. She is to facilitate the meeting not to offer opinion. The Directors/teachers also do not vote. There will be at least 1 director per meeting.</p> <p>Come Prepared:</p> <ul style="list-style-type: none"> • Week 1 – agenda • Week 2 – all call • Check binders for proposals (VPs, Treasurer, and Registrar) • Read material and ask questions before meeting <p>6 people make quorum – 2/3 vote to pass proposals</p> <p>Absences – send proxy i.e. another board member or classmate. (Please notify President and Secretary)</p>	
<p>Registrar’s Report – Murphy</p>	<p>There was no change in enrollment during the last month:</p> <ul style="list-style-type: none"> • 1-Day: 13 • 2-Day: 20 • 3-Day: 21 • 4-Day: 14 <p>Total enrollment: 68 students (61 families)</p> <p>There was a great amount of change in next year’s enrollment. Current 2008-2009 headcount:</p> <ul style="list-style-type: none"> • 1-Day: 5 (2 continuing families and 3 new families) • 2-Day: 13 (9 continuing families and 4 new families) • 3-Day: 20 (16 continuing families and 3 new families-siblings in class) • 4-Day: 13 (all continuing families) <p>Total enrollment: 51 students (46 families)</p> <p>In 1-day, a new family dropped and another was added. We may have one more soon. In 2-day, 5 families dropped, one for a personal move and 4 due to the school’s possible move. Another has not returned forms or tuition, so they are considered “waitlisted” for now. I expect one more add tomorrow. In 3-day, 2 families dropped, most likely due to the move, and a family with brothers one year apart joined. In 4-day, there have been no official drops, but only 8 out of 13 families have returned any forms or paid tuition. We may add one or two more this month.</p>	

<p>SCVC Report – Tammie</p>	<ul style="list-style-type: none"> • SCVC published a directory of family councilors, healthcare professionals, and other crisis resources for families. Tammie gave a hard copy to Justine. Cheri emailed an electronic copy to Justine and Debbie. It can be made available to families and/or posted on the Sunnymont website. • CCPPNS sponsoring a family summer camp trip to Yosemite. Tammie will find out what the dates for the trip are and will send out to the Business group. (Tammie) • CCPPNS annual convention will be March 13-15th in Sacramento. Open to Directors, Board Members, and Parents of CCPPNS affiliated schools. • Some schools want to start joint marketing, which means that we need to organize our marketing earlier in the year. • Sunnymont will be hosting the Networking Tea. Tammie needs to have 2-3 proposed dates at the next SCVC meeting 8/28 that will coincide with Sunnymont’s calendar of events for the first part of the school year. Date to be chosen in October. Invitations will be sent out to other boards. There needs to be a decision on whether to have a speaker or to have small group discussions. (Tammie) 	<p>✓</p> <p>✓</p>
<p>Class Coordinator Reports – Dena and Lisa</p>	<ul style="list-style-type: none"> • Dena/3-Day: Dena has welcomed the new families and spoken with Monica about the position. • Lisa/4-Day: Lisa has started a yahoo group. Her goal is to bring cohesiveness between the families before class starts. There is a poll out for park days and play dates. She is hoping to schedule a camping trip, parent’s night out, and women’s retreat. 	
<p>Move Update/ LOI Reports – Justine</p>	<p>We’ve heard back about our LOI from the south site. The Union School District Board had some revisions and we’ve written a 2nd version and it is ready to sign and be resubmitted.</p> <p>The north site principal supports our move to their campus, but it cannot happen until August 2009 due to their building schedule.</p> <p>There has been contact, by Debbie, to CHA about a portable between CHA’s and ours for 1 year. Our rent would cover the cost of the portable. Debbie has not heard back from CHA but there was a CHA employee exploring the hookups.</p>	
<p>President’s Report – Kara</p>	<ul style="list-style-type: none"> • Kara thanked the board for volunteering for the 2008-2009 year. She assured the board that positions will be filled as soon as possible • Please meet with your previous jobholder and make sure that any requirements are done for this month. (Board) Contact Kara or the Directors if there are questions regarding a board job • Summer mailers will be sent in August. All letters are due mid-July i.e. President, Directors, CCs, Fundraising, Work Party and Weekend Maintenance • Kara will email CCs after the 20th to discuss the position • Tinka will be presented with a Tiffany bracelet and tree as a goodbye gift. Lisa will present the bracelet and the Directors will present the tree • Kara will email the board with the snack schedule for the year 	<p>✓</p> <p>✓</p> <p>✓</p>
<p>Meeting adjourned at 9:01pm.</p>		
<p>Next Board Meeting: July 5, 2008 @ 1:00pm, Lisa Derrington’s House</p>		

Attachments: Attachment 1 – April Financials
Attachment 2 – 2008-2009 COLA
Attachment 3 – Summer School Evaluation Form